

MIDDLE SCHOOL ADMISSIONS

What You Need To Know

What is Middle School Admissions?

- Middle School Admissions is the **application process** by which students are matched to middle school.
- Some districts have **zoned middle schools** which are determined by your home address
 - Type your address into the School Search tool to find out if you're zoned to any school(s): www.nyc.gov/schools/schoolsearch

[Site Search](#) [School Search](#) [Find a Progress Report](#)



School Search

School Name OR a Street Address

Borough

All

Grade

All

Search

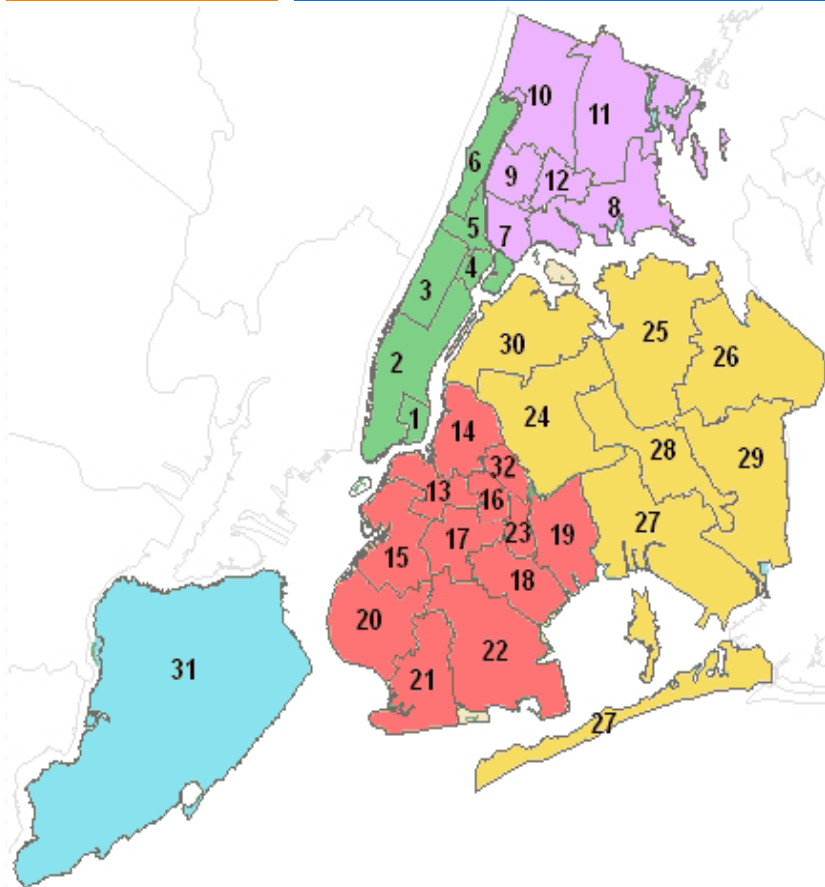
+ Narrow Your Search

Who Can Apply to NYC Public Middle Schools?

- Every 5th grade student attending a New York City public elementary school
- 6th graders in elementary schools that end in grade 6 may apply as well



Where Can I Apply?



- You are eligible for admission to middle school in the district where you are zoned to attend middle school and, when different, in the district where you attend a NYC public elementary school
- Find your school district by entering your address here:
<http://schools.nyc.gov/schoolsearch/>
- You may also apply to schools with multiple district eligibilities, borough-wide, or citywide programs
- Eligibility is based on the Chancellor's Regulation A-101
www.nyc.gov/schools/RulesPolicies/ChancellorsRegulations

How Do I Apply to Middle School?

- Every 5th grade student attending a New York City public elementary school will receive a customized district-based application from his/her current school
- The application will list all middle school choice programs to which you can apply
 - This may include programs in the district where you are zoned for middle school and/or programs in the district where you attend elementary school
- On the application, you will rank schools in order of preference, then return the application to your current school

“What if I’m not currently enrolled in a New York City public elementary school and want to apply?”
You can request an application from your borough enrollment office. To find your local borough enrollment office, call 311 or visit www.nyc.gov/schools/ChoicesEnrollment/NewStudents/BEO

Who Should Submit An Application?

- **Every 5th grade student who plans to attend a NYC public middle school must submit an application.***



* This includes students who want to remain in their K-8 school or go to their zoned middle school. Families who wish to remain in a K-8 or attend a zoned school may rank only that school.

What Is an RFT?

- Some programs in District 21, including I.S. 239 Mark Twain (open to all NYC residents) require students to test
- Applicants must submit a Request for Testing (RFT) form to their elementary school to be eligible to test and apply
- Non-public school students should return the form to their local enrollment office.



How Do Students Match to Middle School?

After completing an application, 5th grade students are matched to a program based on the **4 S's**:

1. Student Preference:

You'll be matched to your highest possible choice taking into consideration Admissions Methods, eligibility restrictions and priorities, and seat availability

2. School's Admissions Priorities

Examples: Continuing 5th Grade Priority; Zone Priority

3. Selection Criteria

In most cases, this means grades or standardized test scores, but may also include an interview, essay, or review of attendance

4. Seat Availability

You may not be matched if there are more applicants than available seats

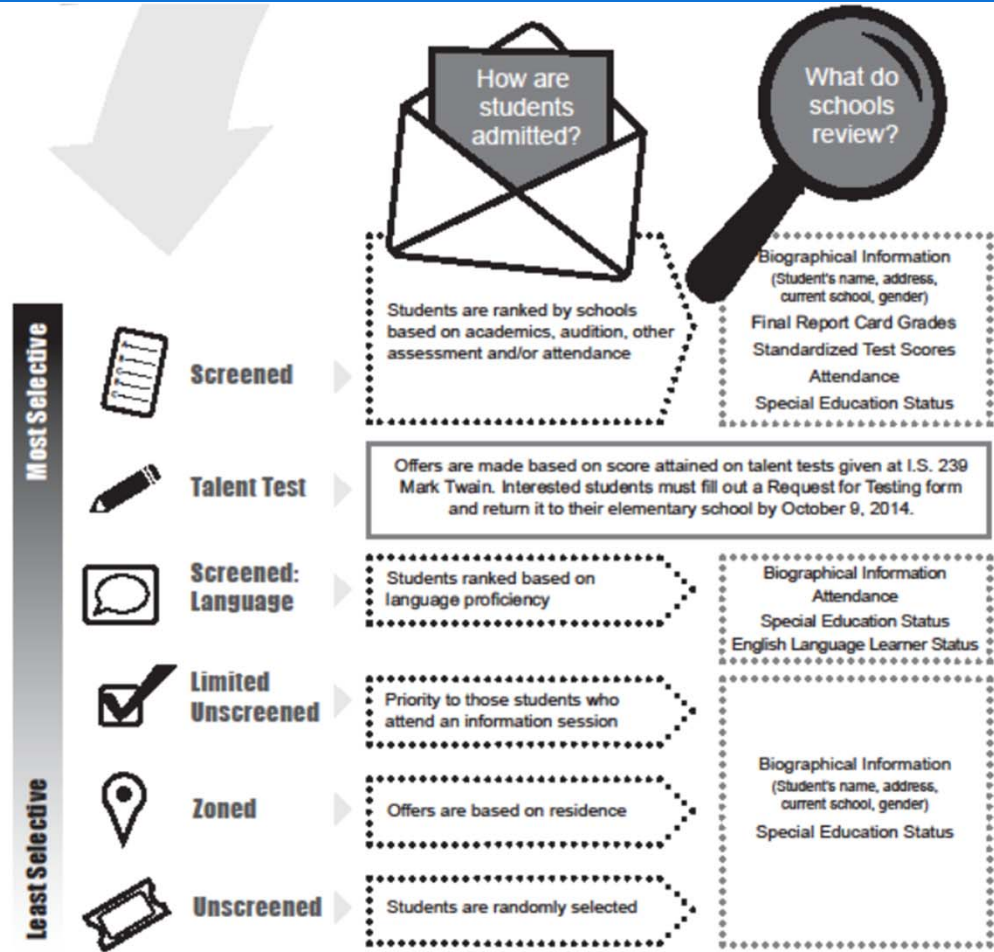
Admissions Priorities

- **Admissions Priorities** determine the order applicants are considered for placement at a school
- You may encounter two types of Admissions Priorities:
 - **Priority to continuing 5th grade students:**
 - K-8 schools offer priority to continuing 5th graders
 - **Priority to zone:**
 - Zoned middle schools give priority to students who reside in their zone

- 5th grade students who want to attend a school for which they have a priority must rank that school as one of their choices on the middle school application
- A zoned school or K-8 school option should be ranked after any other programs for which the students wants to be considered

Admissions Methods and Selection Criteria

Admissions Methods refer to the way schools consider applicants for each program:



Can I Apply to Charter Schools?

Charter schools are not a part of the Middle School Admissions process.

For more information about charter schools, visit:
www.nyc.gov/schools/community/planning/charters



What if I Don't Match to One of My Choices?

- Typically students are offered admission to one of the programs ranked on their middle school applications.
- If you did not receive a match, you will receive a placement in either:
 1. The district where you attend public elementary school.
 2. The district to which you are zoned to attend middle school.
- **Every student that submitted an application will receive a placement by the end of the process.**

How Can I Apply to New Middle Schools?

- If a district is opening a new school for the following school year, an application which contains only the new school(s) will be distributed to eligible students.
- Public school students will receive the application from their current school. Non-public school students should visit their local Borough Enrollment Office (BEO).

How Do I Find Out About My Middle School Placement?

- All students who submit an application receive a notification letter from the Office of Student Enrollment.
- If a student receives a placement to a new school, the student will receive a notification letter containing both the first round and new school placement, and will be directed to choose one.

Can I Change My Middle School Placement?

- After the application process is complete, appeal forms are available at a student's current school and the local enrollment office.
- Students who missed the opportunity to apply in the main or new schools rounds can use the appeal round to apply to middle school.

Where Do I Find Out More Information?

- **Directories**
 - Each district has its own Directory, which provides an overview of options in that district
 - Directories are available at Elementary Schools, borough enrollment offices and online at:
www.nyc.gov/schools/ChoicesEnrollment/Middle/Publications
- **Middle School Admissions Website:**
www.nyc.gov/schools/ChoicesEnrollment/Middle
- **Office of Student Enrollment**
 - Phone: 718-935-2398

Email: MS_Enrollment@schools.nyc.gov