

PREP for PREP

163 West 91st Street • New York, NY 10024 • 212.579.1470 • www.prepforprep.org

Dear Parents/Guardian:

We are writing to tell you about an extraordinary program that can offer exceptional academic and leadership opportunities to high performing students like yours. Prep for Prep develops leaders through providing access to life-changing educational opportunities. Since 1978, Prep has identified New York City's most promising students of color and prepared them for placement at independent schools in the city and boarding schools throughout the Northeast. Once placed, Prep offers support and opportunities to ensure the academic accomplishment and personal growth of each one of our students.

Students are selected predominantly in the fifth, and occasionally the sixth, grades to enroll in Prep for Prep's intensive Preparatory Component, designed to develop the skills and attitudes students will need to achieve success in independent school. Prep for Prep support spans over the course of their educational careers. (Please refer to the back of this handout for a more comprehensive glance at our program).

We are currently selecting contingent XXXVIII (38), and plan to admit approximately 125 students by June of 2015. We would very much like to meet with the parents of eligible students who are interested in considering this option for their child's education. If you are interested in learning more, please fill out the attached response form and immediately return it to your child's school. You may also submit it to us directly via email: prep_admissions@prepforprep.org, by mail: 163 West 91st Street, New York, NY 10024, Attn: Admissions, or by fax: 212-579-1456. **After we receive your Parent Response Form, or a nomination form from your child's school, we require 4-6 weeks to send a response. At which time, you will be invited to an assigned parent meeting and test session. If you do not receive a response after 4 weeks, please contact our office at (212) 579-1470.** Please note that as a matter of policy, Prep for Prep will not test a child whose parent or guardian does not attend a parent meeting.

We look forward to meeting you and your child very soon.

Sincerely,

Prep for Prep Admissions

Eligibility Criteria

Procedures School Administrators to Identify Candidates in Grades 5 & 6

1) Identify qualified candidates using the following criteria:

Eligibility Requirements for Current 5 th Graders	Eligibility Requirements for Current 6 th Graders
<ul style="list-style-type: none"> of African-American, Caribbean, Latino, Asian, Indian, or Middle Eastern descent 	<ul style="list-style-type: none"> of African American, Caribbean, Latino, Asian, Indian, or Middle Eastern descent
<ul style="list-style-type: none"> have a scaled score of 328 or above on the English Language Arts (ELA) exam administered during the 2013-2014 school year <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> have a scaled score 337 or above on the standardized Math exam administered during the 2013-2014 school year <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Student does not meet testing criteria but has demonstrated academic achievement through report card grades (3's and 4's / 90th percentile and above) 	<ul style="list-style-type: none"> have a scaled score of 337 or above on ELA exam administered during the 2013-14 school year <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> have a scaled score 346 or above on the standardized Math exam administered during the 2013-2014 school year <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Student does not meet testing criteria but has demonstrated academic achievement through report card grades (3's and 4's/ 90th percentile and above)

- Please visit www.prepforprep.org/nominate and follow the instructions to enter information for eligible students. The first letter in your packet lists your unique school ID. **If you are unable to log on or you do not know your school or organization's unique identification code**, please email us at prep_admissions@prepforprep.org or call us at (212) 579-1470.
- Distribute the enclosed parent letters to eligible students.** The last page of the letter is a parent response form to be collected and returned to Prep for Prep. **Please contact us if you are in need of additional copies and are unable to do so at your school or organization.**
- Collect the parent response forms** (last page of parent letter), which indicate parental interest in learning more about the program and its admissions process.
- Mail or fax the parent response forms to:**

Prep for Prep Admissions
 163 West 91st Street
 New York, NY 10024
 Fax: 212-579-1456

